



Curriculum Vitae

➤ *Personal Data:*

- **Name** : **Raghda Hassan Abdel Hafiez Mohamed**
- **Date of Birth** : December 7th, 1983
- **Place of Birth** : Cairo
- **Nationality** : Egyptian
- **Religion** : Muslim
- **E-mail** : r3_hassan@hotmail.com

➤ *Objective:*

- Seeking an entry challenging job in a growing position within a quality - driven organization where my knowledge and skills could be further developed.

➤ *Personal Skills:*

- Working under pressure.
- Self motivated and continuous improvement.
- Willing to acquire knowledge from various experiences
- High learning capabilities.
- Work Excellent with teamwork's and work groups.
- Energetic and have desire for development.
- Perfect communications skills.
- Experience in negotiation skills and presentations.

➤ **Education:**

▪ **May 2018:**

Obtained the P.H.D Degree in Accounting from Faculty of Commerce & Business Administration - Accounting Department - Helwan University.

▪ **October 2011:**

Obtained the Master's Degree in Accounting from Faculty of Commerce & Business Administration - Accounting Department - Helwan University.

▪ **May 2005:**

Obtained the Bachelor Degree from Faculty of Commerce & Business Administration - Accounting Department (English Section) - Helwan University as the 3rd of my colleagues.

▪ **June 2001:**

Graduated from Tarek Ibn Zeiad Language School, Cairo (Primary, Preparatory and Secondary School).

➤ **Professional Training Places:**

- Up Skill Training and Development Center (2021).
- Nasser Higher Military Academy (2019).
- National Authority for Quality Assurance and Accreditation of Education (2013, 2014).
- Egyptian Arab Land Bank (August, 2004).
- National Bank of Egypt (July, 2004).
- Misr American International Bank (September, 2003).
- Jammal Trust Bank (August, 2003).
- Commercial International Bank (July, 2003).
- Arab Bank (August, 2002).
- Suez Canal Bank (July, 2002).

➤ **Job:**

▪ **Lecturer:**

Lecturing all Accounting Subjects (English & Arabic Sections) in International Academy for Engineering and Media Science - College of Business Administration at 6th October City since February 2019.

▪ **Lecturer:**

Lecturing Accounting Subjects (English Section) in Arab Academy for Science, Technology and Maritime Transport - College of International Transport & Logistics Management at Smart Village Branch in 2018.

▪ **Lecturer:**

Lecturing Accounting Subjects (English Section) in Arab Academy for Science, Technology and Maritime Transport - College of Management & Technology at Smart Village Branch in 2018.

▪ **Lecturer:**

Lecturing all Accounting Subjects (English & Arabic Sections) in Arab Academy for Science, Technology and Maritime Transport - College of International Transport & Logistics Management at Dokki Branch in 2018.

▪ **Assistant Lecturer:**

Lecturing all Accounting Subjects (English & Arabic Sections) in Managerial Science Institute - Business Administration Department at Giza Branch since August 2013.

- **Assistant Lecturer:**

Lecturing all Accounting Subjects (English & Arabic Sections) in Arab Academy for Science, Technology and Maritime Transport - College of International Transport & Logistics Management at Dokki Branch since October 2011.

- **Teaching Assistant:**

Teaching all Accounting Subjects (English & Arabic Sections) in Arab Academy for Science, Technology and Maritime Transport - College of International Transport & Logistics Management at **Sheraton Heliopolis Branch:**

Since September 2005 until July 2007.

Dokki Branch:

Since August 2007 until September 2011.

➤ **Researches:**

- The Impact of Using the Information Technology on Improving the Auditing Quality in Recent Business Environment, **The Scientific Journal of Research and Business Studies**, Faculty of Commerce & Business Administration, Helwan University, Volume 3, Number 1, 2018.
- The Role of Disclosure of Electronic Financial Reports on Developing Auditing, **The Scientific Journal of Research and Business Studies**, Faculty of Commerce & Business Administration, Helwan University, Volume 3, Number 1, 2018.

➤ **Further Experience:**

- Carrying out all administrative tasks related to teaching.
- Working in academic advising and registration for students.
- Doing all tasks concerning academic year arrangements.
- Participating in all works of mid-term and final examination.
- Executing tasks of Quality Assurance and Accreditation Dept.
- Preparing reports related to revising tasks of students attendance.
- Having good knowledge about Credit Hours system.

➤ **Special Skills:**

- Excellent knowledge and use of computer systems.
- Obtained ICDL Certificate in June 2011 from Arab Academy for Science, Technology and Maritime Transport - Skill card number UN/EGY/000813607.

➤ **Languages:**

- Arabic, Mother tongue.
- Very good command of spoken & written English.
- Passed the TOEFL Test from Foreign Languages & Professional Translation Center - Cairo University.

➤ **References:**

- References furnished upon request.